

City of Edna Bay - Regular Meeting

1 — Meeting Date, Place and Call to order:

This Regular meeting was held on Monday, August 12th, 2019 at Edna Bay School.

At the approval of those in attendance, Councilor (Mr.) Poelstra called the meeting to order at 6:05 PM.

2 — Roll Call:

Heather Richter	- Mayor / Presiding Officer	(Absent)
Karen Williams	- Vice Mayor / City Council	(Absent)
Tyler Poelstra	- Clerk / City Council	(Present)
Myla Poelstra	- Treasurer / City Council	(Present)
Sandy Henson	- City Council	(Present)
Doris Greif	- City Council	(Present)
Lee Greif	- City Council	(Present)

2.1 — Public Participants:

Pat Richter	Joe Wargi	Sharon Wargi	Katie Buss	Mike Williams
Sue Crew	Brian Mortensen			

3 — Consent Agenda:

A: Approval of Meeting Agenda:

The current agenda was read by Councilor (Mr.) Poelstra.

Consensus of the public attendants was taken in favor, and no objections were noted.

B: Approval of Prior Meeting Minutes:

The following minutes were presented for review:

- 1: Regular Minutes of July 8th, 2019 - No changes or objections noted.
- 2: Special Minutes of July 25th, 2019 - No changes or objections noted.

Consensus of the public attendants was taken in favor, and one objection was noted.

Motion:

Councilor (Mr.) Poelstra moved to approve the consent agenda as presented.

- *Seconded by Councilor (Mrs.) Poelstra*
- **Approved by unanimous vote of the council**

3.1 — Business:

Old Business:

- a: *Opening of Bid / Award For Road Contract EDB-11-18-C105, Discussion and Decision.*
- b: *City Employment / Bulk Fuel Training Opportunity, Discussion and Decision.*

New Business:

- a: *Resolution #2019-21 For Sole Source of Breakwater Repairs to Jere Crew, Discussion and Decision.*
- b: *First Reading of Non-Code Ordinance #19-19NCO for Breakwater Repairs to Jere Crew, Discussion and Decision.*
- c: *Permission from SISD for Volunteer Stairway Repairs, Discussion and Decision.*

4 — Mayor's Report:

No report.

5 — Clerk's Report:

No report.

6 — Treasurer's Report:

7 —

Committee Reports

7.1 — Dock Committee:

Tyler Poelstra (Dock Chairman) reported that the DOT 50/50 Matching Grant packet was submitted on time. Nothing new was available to report from the DOT regarding the dock portion of the new harbor project.

Tyler read back an E-mail from Kirk Miller (DOT) regarding suggestions on requirements that will need to be met in the design of the floating pipe breakwater to meet DOT specifications before they will be able and/or willing to commit funds to its construction or include it in the final dock bid packet as an option item. There were concerns noted with a worst-case-scenario event or deterioration of the breakwater that could lead to the possibility of it abruptly sinking during a heavy storm event. The options offered by Kirk to move forward with the breakwater, as conveyed to Tyler are as follows:

- 1) Include additional floatation in the design spec, potentially increasing the breakwater cost by \$50,000.00.
- 2) DOT to replace the existing breakwater with a new breakwater made with premium quality float logs.
- 3) The City can work to repair what we have and aim for another ~5 years of life before replacement.

After discussion it was agreed that the additional spec provided by DOT will result in an even longer lasting pipe breakwater and that the City should continue forward recommending DOT revise the spec and include it as an option item in the harbor replacement project.

Consensus of the public attendants was taken in favor of requesting DOT spec the pipe breakwater to their standards and maintain it as an option item in the harbor project, no objections were noted.

Motion:

Councilor (Mr.) Greif moved to request that the DOT spec the floating pipe breakwater design to their floatation specification and maintain it in the dock project as an option item.

- *Seconded by Councilor Williams*
- **Approved by unanimous vote of the council**

7.2 — Road Committee:

No Road Chairman is available at this time.

A discussion took place about possible candidates to fill the role.

7.3 — EMS Committee:

No report.

7.4 — Search & Rescue Committee:

No report.

7.5 — Fire Committee:

No report.

7.6 — Fish & Game Advisory:

No report.

7.7 — Bulk Fuel:

No report.

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Old Business

Item A – Opening of Bid/Award For Road Contract C105....:

One bid was turned in by CSL Farm & Services for C105 for \$12,500.00.

Councilor (Mrs.) Poelstra noted that not enough funds exist in the Road Budget at this time to award the contract. Pat Richter volunteered to reduce contract C104 (Limestone Repair Project) to \$11,000.00 in order

to allow already budgeted monies to be used for award of C105. After discussion it was agreed to have Pat submit a written change request which will be approved by the City to amend the scope of work on C105 reducing the amount of work activity to be done.

Consensus of the public attendants was taken in favor of amending C104 and reducing the contract to \$11,000.00, no objections were noted.

Motion:

Councilor (Mr.) Poelstra moved to accept the request to amend C104 and perform the necessary administrative steps to reduce the contract to \$11,000.00.

- *Seconded by Councilor (Mr.) Greif*
- **Approved by unanimous vote of the council**

Consensus of the public attendants was taken in favor of accepting the bid from CSL Farm & Services for C105 for \$12,500.00, no objections were noted.

Motion:

Councilor (Mr.) Poelstra to accept the bid from CSL Farm & Services for contract EDB-11-18-C105 for \$12,500.00.

- *Seconded by Councilor (Mr.) Greif*
- **Approved by unanimous vote of the council**

After discussion it was agreed that the Limestone contract (C104) was running short on time and would need an extension in order to complete the smaller scope of work. It was agreed that two months of additional time should be long enough.

Consensus of the public attendants was taken in favor of extending the contract deadline for C104 by 60 days, no objections were noted.

Motion:

Councilor (Mrs.) Poelstra to extend the contract deadline for C104 by 60 days.

- *Seconded by Councilor (Mrs.) Greif*
- **Approved by unanimous vote of the council**

Item B – City Employment / Bulk Fuel Training Opportunity...:

Councilor (Mr.) Poelstra noted that no applications were received at this time. The next training opportunity will be in the spring.

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New Business

Item A – Resolution #2019-21 For Sole Source of Breakwater Repairs to Jere Crew...:

Councilor (Mr.) Poelstra explained that in order to award a sole source contract a resolution of justification must be adopted. Resolution #2019-21 was read back to those in attendance, projected it on the overhead and handed out copies to those in attendance.

Consensus of the public attendants was taken in favor of resolution #2019-21, no objections were noted.

Motion:

Councilor (Mr.) Poelstra moved to adopt Resolution #2019-21 for sole source breakwater repairs to Jere Crew.

- *Seconded by Councilor Williams*
- **Approved by unanimous vote of the council**

Item B – First Reading of Non-Code Ordinance #19-19NCO for Breakwater Repairs...:

Councilor (Mr.) Poelstra projected draft ordinance #19-19NCO on the overhead, provided copies and read back the language of the ordinance to those in attendance. The ordinance provides an increase

in available dock budget to cover the anticipated maximum cost of breakwater repairs, including 10% for contingency.

Consensus of the public attendants was taken in favor of accepting draft ordinance #19-19NCO as presented, no objections were noted.

Motion:

Councilor (Mr.) Poelstra moved to accept draft ordinance #19-19NCO as presented.

- *Seconded by Councilor Williams*
- **Approved by unanimous vote of the council**

Item C – Permission from SISD for Volunteer Stairway Repairs....:

Councilor (Mr.) Poelstra explained that a weak board in the front staircase entering the school building was brought to the City's attention. Since they City makes use of the building monthly, it was agreed that Tyler will reach out to the SISD Superintendent for permission and feedback about potential repairs. Tyler offered to provide a board and cut/install it if approved by SISD.

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Persons to Be Heard

Lee and Doris Greif noted they will not be here for the September meeting.

Sue Crew provided an update on the school playground restoration project.

Adjournment

Councilor (Mr.) Poelstra moved that the meeting be adjourned.

Motion to adjourn seconded by Councilor (Mr.) Greif.

Meeting adjourned at 7:30 PM.